

### Comprehensive System of Personnel Development Exceptional Student Services Arizona Department of Education

The Comprehensive System of Personnel Development (CSPD) is mandated under IDEA to ensure that the Arizona State Department and public education agencies take steps to recruit, hire, and retain highly qualified special education teachers. Professional development for special education teachers and other personnel is aimed at providing them with the knowledge and skills to deliver scientifically-based instruction that is likely to improve outcomes for children with disabilities. All professional development designed, implemented, and evaluated by CSPD adheres to the National Staff Development Council Standards.

As part of the professional development offered by CSPD, this catalog was developed to help educators plan for professional development training applicable to school staff needs. You will find descriptions of professional development opportunities designed with the educator in mind. Some development opportunities will require a team structure. Schools will be asked to choose people who are committed to new learning and sharing the learning with others at their respective school sites. Please note that all trainings provide an intent, description, application process, and planned outcomes.

It is the desire of CSPD to ensure that the time and financial commitment of participants is honored by creating professional development that is timely, professionally presented, and uses research-based programs and practices. If you have ideas regarding other areas of professional development you feel would be helpful, please contact me at <a href="Miriam.Podrazik@azed.gov">Miriam.Podrazik@azed.gov</a>. CSPD personnel will be happy to consider your ideas involving high quality professional development.

Miriam Podrazik, Director

Comprehensive System of Personnel Development

Arizona Department of Education

Miriam Podrozik

**Exceptional Student Services** 

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## **A+ New Teacher Training**

Intent	Description	Application	Outcomes
A+ new teacher training is a program designed to provide first year K-6 teachers every possible advantage to prepare for their first year as a teacher.	New teachers will come together for three days in July to develop a personal action plan for the first day, week, and year of school. Leading experts will present best-practice information on a variety of educational topics designed to support general and special educators including:	Application  Dates and Location: 2008-2009 Phoenix: Jul. 14-16, 2008; Feb. 20, 2009 (Black Canyon) Sept. 5, 2008 and Dec. 5, 2008 (ADE - Palm Lane office) Flagstaff: Jul. 17-19, 2008 and Sept.12, 2008 (High Country) Dec. 12, 2008 and Feb. 27, 2009 (Radisson Woodlands) Tucson: Jul. 21-23, 2008; Sept. 26, 2008; Dec. 19, 2008 and Mar. 6, 2009 (Holiday Inn Tucson)  Audience: First year teachers only. Grades K-6, general education or special education. Must bring a reading teacher's edition to the summer training.	New teachers will develop a personal action plan to begin their first year of teaching     New teachers will be given tools by which to ensure successful implementation of teaching strategies and classroom management     New teachers will understand how to work with special education students, including understanding and implementing an I.E.P., working with parents of special needs children, and experiencing an overview of special education law
	lesson planning  Other pertinent information necessary for first year teachers to experience success.  Participants will be given access to the AZTALK website to seek advice and share ideas throughout the school year. This website was developed to enhance networking among teachers and to provide a risk free	general education or special education.  Must bring a reading teacher's edition	<ul> <li>special needs children, and experiencing an overview of special education law</li> <li>New teachers will be given an overview of RTI, differentiation, how to conduct parent/teacher conferences, time management, and how to use formative and summative assessments</li> <li>For more information contact: Patricia Allison at</li> </ul>
	environment for asking questions and sharing concerns.	do not attend and fail to cancel within the allotted time will be responsible for the payment of the registration fee. No substitutions accepted.  Grant Available: No  Register at: www.ade.az.gov Calendar of Events	Patricia.Allison@azed.gov 602-364-2195

# Arizona High Achievement for All AHAA

Intent	Description	Application	Outcomes
	_		
This three year institute is designed to assist schools K-12 with site reform that ensures instruction meets the needs of all learners and results in high achievement.  This is the sixth cohort led by Diana Browning Wright to begin the AHAA Institute. Past participating teams have reported that they attribute the training received at AHAA for raising AIMS scores, meeting AYP, reducing discipline referrals, and contributing to more collaboration between special and general education teachers.	School teams will be provided evidence-based methods to implement effective instruction, differentiated curriculum, accommodations for learners, modifications to curriculum, and behavior support.  Year One is a series of three two-day trainings that focuses on:  • Establishing a belief system that all learners can achieve  • Establishing a knowledge base for effective components of differentiated instruction for all  • Monitoring student progress and implementing appropriate interventions to remove behavioral barriers to academic success  • Developing a school action plan	Dates and Locations: October 24-25, 2008 December 12-13, 2008 January 23-24, 2009  All Sessions: Desert Willow Conference Center 4340 E. Cotton Center Blvd. Phoenix, AZ 85040 602-431-0001  Audience: School teams (K-12) must include an administrator, a special education teacher, and a general education teacher.  Cost: \$600 per person for six days of training  Cancellation/Substitution Policy: No rotation of staff or substitutions will be permitted. All requests for refunds and cancellations must be made in writing and received one week prior to the start of the training series. Schools that do not attend and fail to cancel within the allotted time will be responsible for the payment of the registration fee.  Grant Available: Yes  Register at: Application for competitive & noncompetitive grants must be made electronically through the Grants Management Enterprise through the common logon. For assistance contact the district or charter school	Participants will:  Create school action plan to initiate and sustain site reform for increasing achievement for all students  Establish effective teaching skills to improve student achievement  Implement differentiated instructional strategies for students with and without disabilities, English language learners, and students whose characteristics interfere with mastery of standards  For more information contact Carol Crawford: carol.crawford@azed.gov 602-364-2338  •

administrative office.

# Arizona Multi-Tiered System of Instructional Support AzMSIS

Intent	Description	Application	Outcomes
AZ Multi-Tiered System of Instructional Support (AzMSIS) is available for school teams who choose to use AzMSIS as their Child Find process.	AzMSIS (formerly RTI) offers training to teams in how to assess reading, writing, math, and behavior, find the students at risk, provide interventions, and progress monitor their success. Three years of training are provided.  Teams will learn how to use data to make instructional decisions. Other components are:  Screening several times a year to find those students at-risk Three-tiered model of instruction using progress monitoring data to make instructional decisions Scientifically-based, researched (SBR) interventions/instruction through all tiers A process in place to	Application  Dates and Locations: 2008-2009 Year 1 September 5 - 6, 2008 (Sept. 4th for district administrators) Desert Willow Conference Center  December 5 - 6, 2008 Crowne Plaza – Metro  April 24 - 25, 2009 Black Canyon Conference Center  Audience: Teams are required for training. The team should have an administrator, general education teacher, special education teacher, psychologist, and Title 1 teacher, if applicable. No more than seven members on a team. Smaller districts and charters may require less team members.  Cost: \$600.00 per person for the six days of	First Year Outcomes:  Develop teaming skills  Learn how to screen and progress monitor reading and math  Learn how to use data to make instructional decisions  Create a process of fidelity of implementation  Establish a Tier One SBR core curriculum and instruction  Establish two to three SBR interventions in reading and math
	implementation of instruction and progress monitoring at each tier  Team problem-solving approach that includes a review of existing data using convergent and divergent data for decisions Parent involvement at each tier	Cancellation/Substitution Policy: No rotation of staff or substitutions will be permitted. All requests for refunds and cancellations must be made in writing and received one week prior to the start of the training series. Schools that do not attend and fail to cancel within the allotted time will be responsible for the payment of the registration fee.	
		Grant Available: Yes  Register at: Application for competitive & noncompetitive grants must be made electronically through the Grants Management Enterprise through the common logon. For assistance contact the district or charter school administrative office.	

## Arizona Students Achieving Mathematics Academy ASAMA

math academy that assists schools in cultivating improved  K-3 teams to learn and implement math strategies that support core curricula. The  September 19-20, 2008  October 17-18, 2008  November 21-22, 2008  January 30-31, 2009  teaching mathematics wit emphasis on number and number sense for all stude with or without disabilities	Intent	ent Description	Application	Outcomes
teaching mathematics to all students.  a plan to provide professional development to other staff members at their schools. Leading experts will present best-practices in math strategies, data-decision making strategies, and assistive technology.  Participants will be given a resource CD, Math Discussion Builder Posters, National Council of Teachers of Mathematics (NCTM) Assessment book, Cognitively Guided Instruction book, and assorted assistive technology instruments.  Participants will also be given a resource assistive technology instruments.  Participants will be given a resource CD, Math Discussion Builder Posters, National Council of Teachers of Mathematics (NCTM) Assessment book, Cognitively Guided Instruction book, and assorted assistive technology instruments.  Participants will also be given a resource CD, Math Discussion Builder Posters, National Council of Teachers of Mathematics (NCTM) Assessment book, Cognitively Guided Instruction book, and assorted assistive technology instruments.  Participants will also be given a resource CD, Mathematics (NCTM) Assessment book, Cognitively Guided Instruction book, and assorted assistive technology instruments.  Participants will also be given a resource CD, Mathematics (NCTM) Assessment book, Cognitively Guided Instruction book, and assorted assistive technology instruments.  Participants will also be given a resource CD, Mathematics in mathematics instruction as trategies for all students or without disabilities on without disabilities on without disabilities on without disabilities on without disabilities or without disabilities on without disabilities or w	SAMA is a K-3 ath academy that sists schools in litivating proved ategies for aching athematics to all idents.  Solution of the academy that sists schools in litivating structure at a series of the academy that sists schools in litivating at a series of the academy that sists schools in litivating at a series of the academy that sists schools in litivating at a series of the academy that sists schools in litivating at a series of the academy that sists schools in litivating at a series of the academy that sists schools in litivating at a series of the academy that sists schools in litivating at a series of the academy that sists schools in litivating at a series of the academy that sists schools in litivating at a series of the academy that sists schools in litivating at a series of the academy that sists schools in litivating at a series of the academy that sists schools in litivating at a series of the academy that sists schools in litivating at a series of the academy that sists schools in litivating at a series of the academy that series of the academy t	is a K-3 lemy that nools in g strategies that suppor core curricula. The teams will also create a plan to provide professional development to other staff members at their schools. Leading experts will present best-practices in math strategies, data-decision making strategies, and assistive technology.  Participants will be given a resource CD, Math Discussion Builder Posters, National Council of Teachers of Mathematics (NCTM) Assessment book, Cognitively Guided Instruction book, and assorted assistive technology instruments.  Participants will also have access to the ASAMA website to access latest research tips, and resources in	September 19-20, 2008 October 17-18, 2008 November 21-22, 2008 January 30-31, 2009  All sessions: Desert Willow Conference Center 4340 E. Cotton Center Blvd. Phoenix, AZ 85040 602-431-0001  Audience: Open to schools that have been identified as demonstrating low performance in math  Cost: \$800 for 8 days of training and materials  Number of Participants/Teams: A maximum of 12 school teams. Each team will consist of 1 kindergarten teacher, 1 first grade teacher, 1 special education teacher, 1 administrator and 1 parent (parent optional).  Cancellation/Substitution Policy: No rotation of staff or substitutions will be permitted. All requests for refunds and cancellations must be made in writing and received one week prior to the start of the training series. Schools that do not attend and fail to cancel within the allotted time will be responsible for the payment of the registration fee.  Grant Available: Yes  Register at: Application for competitive & noncompetitive grants must be made electronically through the Grants Management Enterprise through the common logon. For assistance contact the	<ul> <li>Learn and apply strategies for teaching mathematics with an emphasis on number and number sense for all students with or without disabilities</li> <li>Utilize the Arizona Academic Standards to create mathematics instructional strategies for all students with or without disabilities</li> <li>Analyze assessment data to drive mathematics instruction for all students with or without disabilities</li> <li>Utilize assessment/progress monitoring throughout the school year</li> <li>Develop and create a classroom center system utilizing the Student, Environment, Task, Technology (SETT) process to enhance instruction in mathematics</li> <li>Utilize a math tool kit to aide in differentiated instruction, accommodations, and modifications to enhance mathematics instruction for all students with or without disabilities</li> <li>Create a research-based action plan to improve and enhance mathematics instruction</li> <li>Contact: Debbie Coleman, Project Coordinator 602-364-4026</li> </ul>

## Arizona With Inclusive Schools AZ WINS

AZ WINS TRAININGS are  PROJECT OUTLINE **The first day of all  PROJECT OUTLINE capacity of participants to	Intent	Description	Application	Outcomes
TRAININGS are **The first day of all capacity of participants to	Intent	Description	Application	Outcomes
bands-on, practical strategies for individuals and teams: The second day of the trainings provides a combination of practical applications and team activities; therefore only teams may attend.  PROJECT GOALS  • To increase high moderate to severe disabilities of core members. Ideally, teams should consist of 4 to 6 core members. Ideally, teams should consist of 4 to 6 core members. Ideally, teams should consist of 4 to 6 core members. Ideally, teams should consist of 4 to 6 core members. Ideally, teams should consist of 4 to 6 core members. Ideally, teams should consist of 4 to 6 core members including a general education teacher, special education teacher, special education teacher, principal, parent, and paraeducator. Other team members may include but are not limited to psychologist, administrators, and school staff in evidence based best inclusive education  • To create nationally recognized model schools in inclusive education  • To create nationally recognized model schools in inclusive education  • To create nationally recognized model schools in inclusive education  • To create nationally recognized model schools in inclusive education  • To create nationally recognized model schools in inclusive education  • To create nationally recognized model schools in inclusive education  • To create nationally recognized model schools in inclusive education  • To create nationally recognized model schools in inclusive education  • To create nationally recognized model schools in inclusive education  • To create nationally recognized model schools in inclusive education  • To create nationally recognized model schools in inclusive education  • To create nationally recognized model schools in inclusive education  • To create nationally recognized model schools in inclusive education  • To create nationally recognized model schools in inclusive education  • To create nationally recognized model schools in inclusive education  • To create nationally recognized model schools in inclusive education curriculum  • To cre	trainings are designed to provide hands-on, practical strategies for implementing inclusive schooling practices for students with moderate to severe disabilities.  PROJECT GOALS  To increase high quality, inclusive opportunities for students with moderate to severe disabilities (preschool thru high school)  To positively impact the education of all students through educating school staff in evidence-based best practices of inclusive education  To create nationally recognized model schools in inclusive	*The first day of all rainings (not applicable to the Summer Institute) is for individuals and teams. The second day of the rainings provides a combination of practical pplications and team ctivities; therefore only teams may attend.  A team can consist of two for more members. Ideally, teams should consist of 4 to for more members including the seneral education teacher, precial education teacher, principal, parent, and the saraeducator. Other team the members may include but the not limited to: the sychologist, deministrators, and school the seneral education teacher the sychologist, deministrators, and school the seneral education teacher the sychologist, deministrators, and school the seneral education teacher the sychologist, deministrators, and school the seneral education teacher the sychologist, deministrators and school the seneral education teacher the sychologist, deministrators and school the sychologist, and school the seneral education that the core team members must be the seneral education that the core that the core that the core that all trainings in less noted in the	Teaching Students with Severe Disabilities in Inclusive Settings: Collaborative Teaming to Ensure Access to General Education Classrooms October 24-25, 2008  Teaching Students with Severe Disabilities in Inclusive Settings: Adapting the General Education Curriculum November 21-22, 2008  Teaching Students with Severe Disabilities in Inclusive Settings: Linking IEP Goals to the General Education Curriculum February 6-7, 2009  Summer Institute on Inclusive School Practices June 12-13, 2009  All sessions: Desert Willow Conference Center 4340 E. Cotton Center Blvd. Phoenix, AZ 85040 602-431-0001  Except: Summer Institute to be held at the Black Canyon Conference Center 9440 N. 25th. Ave. Phoenix, AZ 85021 602-944-0569  Audience: All personnel who support students with moderate to severe disabilities	capacity of participants to include students with moderate to severe disabilities in general education classrooms/com-munities by:  1. Increasing the number of students who are included and  2. Increasing the amount of time that each student is meaningfully involved in general education settings by  • Adapting general education curriculum to meet the strengths and needs of students  • Documenting student progress in inclusive environments  • Identifying and utilizing learning opportunities in the general education environments  • Assessing general education environments  • Assessing general education environments by performing ecological inventories  • Actively increasing and empowering student choice and self-determination opportunities  • Involving students and families in the IEP process  • Developing inclusive IEPs  • Collaborating both formally and informally  • Increasing peer interactions

## Arizona With Inclusive Schools AZ WINS

Teams will receive the following:

- 1. A series of trainings with nationally recognized educator, speaker, and author, Dr. June Downing.
- 2. A Summer Institute on Inclusive Practices with numerous national and local experts on inclusive practices.
- 3. On-site visits from SUPPORT Cadre Consultants to assist with specific needs related to the AZ WINS project goals.

#### **Questions:**

AZ WINS Training Coordinators

Sherry Mulholland <u>mulhollandmatsutakeout@</u> <u>yahoo.com</u> 520-292-1342

Andrea O'Brien
Andrea.m.obrien@cox.net
480-219-2106

#### **Cancellation/Substitution Policy:**

No rotation of staff or substitutions will be permitted. All requests for refunds and cancellations must be made in writing and received one week prior to the start of the training series. Schools that do not attend and fail to cancel within the allotted time will be responsible for the payment of the registration fee.

#### **Grant Available:** Yes

#### Register at:

Application for competitive & noncompetitive grants must be made electronically through the Grants Management Enterprise through the common logon. For assistance contact the district or charter school administrative office.

More information regarding registration/billing please contact:

Cynthia Bradley

<u>Cynthia.Bradley@azed.gov</u>

602-542-4469

## AZ WINS (With Inclusive Schools) Individual Registration

Please select the days you wish to attend:	
Teaching Students with Severe Disabilities in Inclusive	e Settings: Collaborative Teaming to
Ensure Access to General Education Classrooms	
October 24, 2008 *\$100	
Teaching Students with Severe Disabilities in Inclusive Education Curriculum November 21, 2008 *\$100	e Settings: Adapting the General
Teaching Students with Severe Disabilities in Inclusive General Education Curriculum  February 6, 2009 *\$100	e Settings: Linking IEP Goals to the
Summer Institute on Inclusive Practices  June 12, 2009 *\$100  June 13, 2009 *\$100	
All trainings will be held in PHOENIX (Continental All trainings (except Summer Institute) will be held at: Desert Willow Conference Center 4340 E. Cotton Center Blvd. Phoenix, AZ 85040 602-431-0001	<b>1</b> ,
Fridays – Registration 8:00am, Training: 9:00am –	- 4:00pm
*Scholarships available for family members and full-tire. For more information please contact the AZ WINS Tra	
Sherry Mulholland	Andrea O'Brien
mulhollandmatsutakeout@yahoo.com	andrea.m.obrien@cox.net
520-292-1342	480-219-2106
AMOUNT ENCLOSED: (Due 5 business	s days prior to the training)
Individual Name	School/Agency
Billing Address	
City, State, Zip Code	
Phone Email	
Send payment by check/purchase order to:	More information regarding
Arizona Department of Education/ESS	registration/billing please contact:
Attention: Miriam Podrazik	Cynthia Bradley
1535 W. Jefferson, Bin 24	Cynthia.Bradley@azed.gov
Phoenix, AZ 85007	602-542-4469
FAX- 602-364-1115	

## Autism Spectrum Disorder Training Series ASD

The Autism PRO		Application	Outcomes
Training Series is designed to provide participants with a series of trainings covering evidence-based best practices for working with students with autism spectrum disorder. The series will feature nationally known includes in the sum of the series will feature nationally known includes in the sum of the series will feature includes in the series will feature in the series will be series with the series will feature in the series will be series with the series will be series will be series with the series will be series with the series will be s	COJECT OUTLINE The first day of all inings and the mmer Institute, is for lividuals and teams. e second day of the inings provides a mbination of actical applications d team activities; refore only teams by attend.  The first day of all inings and teams. e second day of the inings provides a mbination of actical applications d team activities; refore only teams by attend.  The first day of all inings and teams. In the inings and teams. In the inings provides a mbination of action teacher.	Dates and Location: 2008-2009 Characteristics - September 12-13, 2008 Instructional Strategies - October 17-18, 2008 Communication/Social Skills - November 14-15, 2008 Behavioral Strategies - January 23-24, 2009 Evaluation - February 27-28, 2009 Ziggurat Training - April 3-4, 2009 Summer Institute - June 12-13, 2009 All sessions: Desert Willow Conference Center 4340 E. Cotton Center Blvd. Phoenix, AZ 85040 602-431-0001	The ASD training will increase capacity of participants to:  • Increase effective teaching strategies for students with ASD  • Integrate assessment, instruction, intervention, and evaluation methods unique to each model to meet students' educational needs  • Enhance the ability of students to function effectively in inclusive settings  • Effectively communicate with parents and paraprofessionals working with students with Autism Spectrum Disorders
presenters in the areas of: psyc characteristics, instructional strategies, communication, social skills, behavior, and evaluation.  It is core must	itiding a special acation teacher, vchologist, parent, d speech pathologist, ner team members y include but are not nited to: general acation teacher, ministrators, and acol personnel.  It is required that the re team members ist be present at all inings.	Except: Summer Institute to be held at Black Canyon Conference Center 9440 N. 25 <sup>th</sup> Avenue Phoenix, AZ 85021 602-944-0569  Audience: Staff and family members who support students with ASD, teachers, parents, related service providers, administration.  Cancellation/Substitution Policy: No rotation of staff or substitutions will be permitted. All requests for refunds and cancellations must be made in writing and received one week prior to the start of the training series. Schools that do not attend and fail to cancel within the allotted time will be responsible for the payment of the registration fee.  Grant Available: Yes  Register at: Application for competitive & non-competitive	<ul> <li>Autism Spectrum Disorders</li> <li>Increase effective intervention methods</li> <li>Increase effective evaluation methods and data analysis</li> <li>Apply this knowledge in relevant educational placements</li> <li>Train teams to conduct trainings in your schools, districts and/or regions</li> <li>Questions: ASD Training Coordinator Andrea O'Brien Andrea.m.obrien@cox.net 480-219-2106</li> </ul>

#### Autism Spectrum Disorder Training Series Individual Registration (Due 5 business days prior to the training)

#### \*One day training=\$100 \*All 5 Fridays = \$500 \*Summer Institute=\$100/day

Please select the days you wish to attend:Characteristics - September 12, 2008	
Instructional Strategies - October 17, 2008	
Communication/Social Skills - November 1	
Behavioral Strategies - January 23, 2009	1, 2000
Evaluation - February 27, 2009	
Ziggurat Model – April 3-4, 2009	
Summer Institute June 12 - 13, 2009	
Number of Trainings X \$100.00 =	
All trainings (except Summer Institute) will be he	eld at:
Desert Willow Conference Center	
4340 E. Cotton Center Blvd.	
Phoenix, AZ 85040	
602-431-0001	
All trainings will be held in Phoenix (Continental Fridays- Registration: 8:00 am, Training: 9:00ar	
Individual Name	School/Agency
Billing Address	
City, State, Zip Code	
Phone Email	
*Oakalanakina ayailakla fan fansik yasankana ay	I full the entirely of the Control ACD Training
*Scholarships available for family members and Coordinator: Andrea O'Brien: <a href="mailto:andrea.m.obrien">andrea.m.obrien</a>	•
Register online at: www.ade.az.gov on the AD	DE Calendar of Events.
Send payment by check/purchase order to:	More information regarding
Arizona Department of Education/ESS	registration/billing please contact:
Attention: Miriam Podrazik	Cynthia Bradley
1535 W. Jefferson, Bin 24	cynthia bradley@azed goy

Content Questions: Contact Andrea O'Brien, ASD Training Coordinator 480-219-2106, <a href="mailto:andrea.m.obrien@cox.net">andrea.m.obrien@cox.net</a>

602-542-4469

Phoenix, AZ 85007

FAX- 602-364-1115

### **Capacity Building Coaching**

### **Application to Become a Capacity Building Coach**

Name:	
Employer:	
Home Phone:	Cell Phone:
Work Phone:ext	Fax:
Billing Address:	
Street:	
City:	State: Zip:
Mailing Address (if different from Billing Address)	):
Street:	
City:	State: Zip:
E-mail Address:	
Are you currently a SUPPORT Cadre member? You	es 🗌 No 🗍
Which Cohort are you applying for?	
Cohort K - Phoenix	Cohort M - Flagstaff
August 1 - 2, 2008 August 8 - 9, 2008 October 24 - 25, 2008 November 14 - 15, 2008	January 21 - 22, 2009 February 11 - 12, 2009 March 25 - 26, 2009 April 29 - 30, 2009
Cohort L - Tucson	Cohort N - Phoenix February 19 - 20, 2009 March 5 - 6, 2009 April 2 - 3, 2009 May 7 - 8, 2009

First day of each session: 8:00-9:00a.m. Registration and Breakfast 9:00am - 4:00pm Training Session Second day of each session: 7:30-8:00a.m. Registration and Breakfast 8:00am - 3:00pm Training Session Lunch is included in the registration fee.

Participants will be given a certificate of attendance at each training for Continuing Education hours.

### **Directors Institute**

Intent	Description	Application	Outcomes
This annual conference is designed to provide special education personnel, administrators, support staff, and parents a variety of information and resources for special education. All sessions utilize an interactive format.	The Directors Institute conference is a potpourri of general sessions that cover a broad range of areas in special education. There also are sessions specifically designed for secretaries.  Each day provides information regarding federal and state requirements and resources for all special education personnel and parents.  For a detailed description of each day's events, please go to the website:  www.ade.az.gov – Calendar of Events, September 8 – 12, 2008	Dates and Locations: 2008-2009 September 8 - 12, 2008  Location: Wigwam Resort 300 N. Wigwam Blvd. Litchfield, AZ 85340 623-935-3811 or 800-327-0396  Audience: Directors, administrators, psychologists, secretaries, teachers, support staff and parents  Cost: \$100 per person per day of training  Cancellations/Substitution Policy: All requests for refunds and cancellations must be made in writing and received one week prior to the start of the training. Participants who do not attend and fail to cancel within the allotted time will be responsible for the payment of the registration fee.  Register at: www.ade.az.gov — Calendar of Events  *Please note, Online registrations will close as of August 27, 2008. Walk-ins are welcome after August 27, 2008.	Participants will:  Network with other personnel across the state  Learn new state and federal information on the law  Acquire an understanding of the resources available to schools through the Arizona Department of Education

### **New Special Education Directors Training**

Intent	Description	Application	Outcomes
This training will provide information needed to effectively work as a first year special education director.	These two, one-day training sessions are designed to assist special education directors during their first year.  The first session will introduce the directors to the ESS staff and the services they provide. A calendar with timelines and deadlines will be presented and reviewed.  The second session will focus on walking through the monitoring process with samples of student data. The monitoring guide steps will be utilized to assist in this compliance process.	September 8, 2008 Wigwam Resort 300 Wigwam Blvd. Litchfield, AZ 85340 623-935-3811 or 800-327-0396  December 10 or 11, 2008 Black Canyon Conference Center 9440 N. 25th Ave. Phoenix, AZ 85021 602-944-0569  Audience: First year special education directors  Cost: \$100 per day  Cancellations/Substitution Policy: All requests for refunds and cancellations must be made in writing and received one week prior to the start of the training. Participants who do not attend and fail to cancel within the allotted time will be responsible for the payment of the registration fee.  Grant Available: No  Register at: www.ade.az.gov – Calendar of Events	Participants will:  Become aware of the units within Exceptional Student Services (ESS) that can provide technical assistance  Identify special education timelines and deadlines  Become familiar with the monitoring guide steps  Identify performance indicator data through a hands-on application of compliance monitoring

## Positive Behavioral Interventions and Supports in Arizona

PBISAz			
Intent	Description	Application	Outcomes
Building capacity for improved student discipline in Arizona's schools through training and technical assistance in positive behavioral interventions and supports.	This project provides school stakeholders with training, technical assistance, and professional development activities to help schools improve the effectiveness with which to:  • Address student behavior • Reduce the time spent on managing problem behavior and thereby increasing time for teaching • Develop a positive learning	Dates and Locations: 2008-2009 1st Year schools: August 22 & 23, 2008 November 7, 2008 April 24, 2009 2nd Year schools: September 26 & 27, 2008 February 12 & 13, 2009 April 23, 2009 All sessions: Desert Willow Conference Center	Participants will:  • Understand basic concepts and approaches used in PBIS  • Recognize the importance of data collection to assessment and improvement of behavior management
	climate The training includes guidance on how to effectively assess an organization's behavior management systems and processes through data collection. Additionally, effective use of positive behavioral supports for challenging individual and group situations will be covered. This is accomplished through seven, one or two-day workshops and conferences for school teams over the course of two years, university online courses in PBIS and school wide positive behavior support (SWPBS), and on-site technical assistance. In addition, the project provides training for a project coach's ongoing support in the district or school.	4340 E. Cotton Center Blvd. Phoenix, AZ 85040 602-431-0001  Audience: Districts and school leadership teams, including teachers, coaches, administrators, curriculum coordinators, assessment directors, counselors, psychologists, behavior specialists, parent and/or other personnel.  Cost: \$100.00 per person per day  Cancellation/Substitution Policy: No rotation of staff or substitutions will be permitted. All requests for refunds and cancellations must be made in writing and received one week prior to the start of the training	systems based on findings of data collected  Build systems, processes, and protocols based on the research-based, effective, positive and proactive approaches of Positive Behavior Support  Recognize importance of administrative support and participation  Build internal supports through development of leadership team and coaches  Institutionalize ongoing assessment and PBIS principles

### **Grant Available:** Yes

of the registration fee.

#### Register at:

Application for competitive & noncompetitive grants must be made electronically through the Grants Management Enterprise through the common logon. For assistance contact the district or charter school administrative office.

series. Schools that do not attend and fail to cancel within the allotted time will be responsible for the payment

For more information, contact: Yadira Flores Yadira.Flores@asu.edu

### **Principals Institute**

Intent	Description	Application	Outcomes
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Intent  I. Fall: Threat Session  To provide school principals with strategies to implement an effective threat assessment plan for students with and without special education eligibility.  II. Spring: Aggression Session  To provide principals with research-based methods to evaluate and decrease aggressive behavior. Alternatives to suspension for students with and without disabilities will be targeted.	I. The Fall Threat Session will review best practice for school safety maintenance as outlined by the FBI, Secret Service, and Federal Department of Education. Attention will be given to the intersection of special education law, federal laws (FERPA, Safe Schools Act, 4 <sup>th</sup> Amendment free speech rights). Liability concerns of staff will be reviewed in detail.  II. The Spring Aggression Session will review research-based methods to evaluate and decrease aggressive behavior. Principals will be provided with tools to decrease, eliminate, and respond to aggression.  Faculty:  Diana Browning Wright continues her second year with the Principals Institute.	Dates and Locations: 2008-2009 Phoenix: September 8, 2008 Elementary March 23, 2009 September 9, 2008 Secondary March 24, 2009  Flagstaff: September 25, 2008 Elementary March 19, 2009 September 26, 2008 Secondary March 20, 2009  Tucson: September 29, 2008 Elementary March 25, 2009 September 30, 2008 Secondary March 26, 2009  Audience: School Principals  Cost: \$100 per day  Cancellation/Substitution Policy: All requests for refunds and cancellations must be made in writing and received one week prior to the	Participants will:  • Learn time efficient team threat processes in alignment with federal recommendations  • Identify proactive methods of identifying who truly poses a threat on school campuses  • Gain strategies to respond to threats/violence  • Receive legally defensible and effective protocol for immediate use  For more information contact Carol Crawford:
with and without disabilities will be	respond to aggression.  Faculty: Diana Browning Wright continues her second year	Cost: \$100 per day  Cancellation/Substitution Policy: All requests for refunds and cancellations must be made in writing and received one week prior to the start of the training. Schools that do not attend and fail to cancel within the allotted time will be responsible for the payment of the registration fee.	defensible and effective protocol for immediate use  For more information contact Carol
		Register at:	

www.ade.az.gov – calendar of events

## Professional Development Leadership Academy PDLA

Intent	Description	Application	Outcomes
Learn how to make a difference in teacher learning leading to a difference in student learning. Learn what forms of professional development are most likely to improve instruction. Learn how to create "in-house" professional development expertise and savvy. Schools and districts will develop:  • Expanded leadership • Increased teacher knowledge and collaboration • An ability to track the impact of investments in staff development • Reduced reliance on consultants and vendors • Improved instruction • Improved student learning	The three-year curriculum helps small teams of educators from the same school, district, or program, learn how to collaboratively design, implement and evaluate a high quality, effective professional development (PD) plan, focused on improving schools and increasing student achievement. Each year the training series consists of four, two-day sessions and a three-day Summit in June.  Year 1 Focus on PD program design basics including research-based, data-driven decision making, National Staff Development Council standards, and PD models  Year 2 Focus on piloting a PD plan, understanding the change process, establishing PD accountability, and evaluating systems  Year 3 Focus on refining and expanding the PD plan, systemic change and sustaining leadership of improvement efforts	Date(s) and Locations: 2008 - 2009 Phoenix Area - Year 1 October 3-4, 2008 November 7-8, 2008 January 30-31, 2009 April 24-25, 2009 Northern Arizona - Year 1 October 10-11, 2008 November 14-15, 2008 February 27-28, 2009 March 27 - 28, 2009 Summit June 15 - 18, 2009  Investment Costs: \$800.00 per person for all four learning-action sessions plus \$300.00 per person for June Summit. An additional fee of \$400.00 per Team Leader is required.  Suggested sources of Funding for teams include: Federal funds allocated to LEAs and schools for Title I, Title I School Improvement, Part B Special Education and Title II, as well as M & O and 301 funds.  Payment: Registrations must be accompanied by full annual payment for all participants in the form of a check or purchase order. If you wish to have leader fees (\$400) waived, the form must be accompanied by a letter from an administrator affirming they will provide the entire PDLA team four half days for onsite work sessions.  Make checks payable to: Arizona Department of Education/PDLA. Send to: Candace Burch Arizona Department of Education 1535 W. Jefferson, Bin 31 Phoenix, AZ, 85007 Phone: 602-364-2192 or 602-364-1391	Participants will: Describe, analyze, & critique their school or district's current approach to PD Gather and review data Interpret and prioritize school data and documents to decide on relevant PD interventions Implement, evaluate and continually improve the PD plan through two planning cycles Demonstrate skillful collaboration with team members and with colleagues Determine how to build support for the systemic changes that are necessary to sustain quality PD Execute strategies to sustain quality PD for school improvement and increased student achievement

# Special Education Learning Experiences for Competency in Teaching SELECT

Intent	Description	Application	Outcomes
Offering courses for special education teachers, administrators, and paraprofessionals to meet certification or recertification requirements or to provide information for anyone working with children with disabilities.	SELECT primarily emphasizes coursework for personnel working on emergency special education certification. The classes also meet re-certification requirements for regular and special education teachers and SELECT courses provide special education training to people who want to expand their skills in working with children with disabilities.  SELECT courses are graduate level and are equivalent to courses taught at state colleges and universities. The one valuable difference is that the SELECT program offers these classes outside of a degree program without prerequisites or a complicated application process. This means that SELECT allows Arizona teachers statewide, who either already have a master's degree or who do not have the time or resources to complete a degree program, access to the same high-quality classes.  SELECT offers courses in most specialized certification areas such as Cross Categorical, Learning Disabilities, Mild and Moderate Mental Retardation, Early Childhood Special Education, Emotional Disabilities, and Severe and Profound Disabilities. Courses are also offered on topics such as Disability Law, Autism, Behavior Management, Traumatic Brain Injuries, Gifted Education, Attention Deficit and Hyperactivity Disorder, Transition Services, and Assistive Technology.	Audience: Anyone needing information on working with children with disabilities; especially school personnel, general and special education teachers, administrators, and paraprofessionals.  Participants can enroll for professional growth contact hours for free or for Northern Arizona University credit hours.  Information on the enrollment process can be found on-line at: http://www.nau.edu/ihd/SELECT/index.shtml	Participants will:  • Gain needed credit hours to meet certification requirements • Gain needed professional growth contact hours to meet re-certification requirements • Learn best practices in special education • Meet and work with other educational professionals who share their day-to-day classroom experiences  Scheduling and Programmatic Questions Contact:  Select@nau.edu  Amy Grey at amy.grey@nau.edu 520-879-7924  http://www.nau.edu/ihd/SELECT/index.shtml

### **Systemic Change in Reading**

Intent	Description	Application	Outcomes
This two year training is designed to assist schools K-6 with the process of implementing systemic change in order to improve reading instruction and achievement. Strategies for K-3 will be highlighted as early intervention is critical.  It will provide teams with scientifically research-based strategies to effectively improve the performance of all students including students with disabilities. The collaboration of special and general education will be emphasized throughout the trainings.	Year One is a series of four two-day trainings that focus on:  • Team Building • Initiating and sustaining systemic change • Action Planning • Data analysis that drives instructional practice • Scientifically-based researched (SBR) instructional methods and intervention strategies in the five critical areas of reading • Differentiated instructional strategies, accommodations, and modifications to maximize reading success for all students  Attention is given to K-3 as early intervention is key to improving reading achievement.	Dates and Locations: 2008-2009 September 19-20, 2008 – Sheraton Phoenix Airport Hotel November 21-22, 2008-Desert Willow February 6-7, 2009-Desert Willow April 24-25, 2009-Desert Willow Sheraton Phoenix Airport Hotel 1600 S. 52 <sup>nd</sup> St., Tempe, AZ Desert Willow Conference Center 4340 E Cotton Center Blvd., Phoenix, AZ  Audience: Teams from schools that have more than 30% of all students and/or 63% of students with disabilities not meeting the reading standards on the 3 <sup>rd</sup> grade AIMS are eligible.  School teams must include an administrator, a special education teacher, and a general education teacher.  Cost: \$800 per person for the 8 days of training  Cancellation/Substitution Policy: No rotation of staff or substitutions will be permitted. All requests for refunds and cancellations must be made in writing and received one week prior to the start of the training series. Schools that do not attend and fail to cancel within the allotted time will be responsible for the payment of the registration fee.  Grant Available: Yes  Register at: Application for competitive & noncompetitive grants must be made electronically through the Grants Management Enterprise through the common logon. For assistance contact the district or charter school administrative office.	Participants will:  Create school action plans to initiate and sustain systemic change in reading instruction to increase student achievement  Utilize Curriculum-Based Measurements (CBM) for on-going student benchmarking and progress monitoring throughout the year  Analyze assessment data to drive instructional practices  Apply SBR strategies for the five critical areas of reading instruction and interventions  Implement differentiated instructional practices, accommodations, and modifications  For more information contact Carol Crawford: carol.crawford@azed.gov 602-364-2338

## System for Utilizing Peers in Program support ORganization and Technical assistance SUPPORT Cadre

To provide special educators with FREE resource sponsored	A representative from the	1
educators with FREE resource sponsored	A representative from the	
support, guidance and technical assistance in a timely and collegial manner. Peer consultants who are special educators and from various locations around the state that have the expertise, knowledge and skills are assigned to requests for assistance regarding a special education need or interest. The intent of the SUPPORT Cadre is to provide support that is essential to recruit and retain quality educators so that special education students have successful school experiences.	consultation in an area of special education by contacting the coordinator via phone, email or fax. A SUPPORT Cadre consultant with the expertise required to address the request is contacted to consider the consultative assignment. If the consultant agrees to accept the consultation he/she contacts the school representative and arranges to provide assistance onsite or via email/phone.	<ul> <li>Prepare educators to understand and appreciate all students, create safe, orderly and supportive learning environments, and hold high expectations for academic achievement</li> <li>Assist students with meeting rigorous academic standards and to have a successful academic experience</li> </ul>

### *IDEA* Capacity Building Grants

Intent	Description	Application	Outcomes
	-		
IDEA capacity building grants encourage the development and implementation of programs that help meet the education requirements of students with and without disabilities. The grants emphasize increasing the level of educators' knowledge and skills in areas of national, state, and local concern through a variety of training and mentoring opportunities.	Competitive and non-competitive grant funding supports team training, professional development, and other grant-related activities that promote the kind of deep systemic change resulting in increased student achievement.  Current competitive grants are:  Autism Spectrum Disorder (ASD)  Highly Qualified Paraprofessional Paraprofessional Training Paraprofessional Tuition Assistance School-wide Positive Behavior Supports Systemic Change in Reading Seamless Transition to Full Community Participation  Non-competitive grants are: Arizona High Achievement for All (AHAA, registration scholarships) Arizona With INclusive Schools (ArizonaWINS, minigrant Arizona Students Achieving Mathematics Academy (ASAMA) Response to Intervention (RTI, mini-grant) for AzMSIS training	Date(s)/Location: Grant submission deadlines are grant specific Training dates & locations are grant specific  Audience: Grant target audiences are grant specific  Cost:  Allowable grant amounts are grant specific  Each grant has designated allowable expenditures  Number of Participants/Teams: Grant specific  How to Apply: Application for competitive & noncompetitive grants must be made electronically through the Grants Management Enterprise through the common logon. For assistance contact the district or charter school administrative office.	Training grants have grant-specific outcomes.

### National Staff Development Council (NSDC) Standards for Staff Development<sup>2</sup>

Staff Development that improves the learning of all students:  Staff Development that improves the learning of all students:  Staff Development that improves the learning of all students:	Context Standards	Process Standards	Content Standards
and district  Leadership Requires skillful school and district leaders who guide continuous instructional improvement  Resources Requires resources to support adult learning and collaboration  Research-Based Prepares educators to apply research to decision making  Design Uses learning strategies appropriate to the intended goal  Learning Applies knowledge about human learning and change  Collaboration  Applies knowledge and skills to collaborate  all students, create safe, orderly and supportive learning environments, and hold high expectations for their academic achievement  Quality Teaching Deepens educators' content knowledge, provides them with research-based instructional strategies to assist students in meetin rigorous academic standards, and prepares them to use various type of classroom assessment appropriately  Family Involvement Provides educators with knowledge and skills to	Staff Development that improves the learning of all students:  • Learning Communities  Organizes adults into learning communities whose goals are aligned with those of the school and district  • Leadership  Requires skillful school and district leaders who guide continuous instructional improvement  • Resources  Requires resources to support	Staff Development that improves the learning of all students:  • Data-Driven  Uses disaggregated student data to determine adult learning priorities, monitor progress, and help sustain continuous improvement  • Evaluation  Uses multiple sources of information to guide improvement and demonstrate its impact  • Research-Based  Prepares educators to apply research to decision making  • Design  Uses learning strategies appropriate to the intended goal  • Learning  Applies knowledge about human learning and change  • Collaboration  Provides educators with the knowledge and skills to	Staff Development that improves the learning of all students:  • Equity Prepares educators to understand and appreciate all students, create safe, orderly and supportive learning environments, and hold high expectations for their academic achievement  • Quality Teaching Deepens educators' content knowledge, provides them with research-based instructional strategies to assist students in meeting rigorous academic standards, and prepares them to use various types of classroom assessments appropriately  • Family Involvement Provides educators with knowledge and skills to involve families and other

<sup>&</sup>lt;sup>2</sup>Adapted from the <u>www.nsdc.org</u>